

INFORMATION TO OFFERORS OR QUOTERS SECTION A – COVER SHEET		<i>Form Approved</i> OMB No. 9000-0002 <i>Expires Oct 31, 2004</i>
The public reporting burden for this collection of information is estimated to average 35 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (9000-0002), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person will be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.		
PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ADDRESS. RETURN COMPLETED FORM TO THE ADDRESS IN BLOCK 4 BELOW.		
1. SOLICITATION NUMBER SP0600-06-R-0224	2. (X one) <input type="checkbox"/> a. INVITATION FOR BID (IFB) <input checked="" type="checkbox"/> b. REQUEST FOR PROPOSAL (RFP) <input type="checkbox"/> c. REQUEST FOR QUOTATION (RFQ)	3. DATE/TIME RESPONSE DUE 16 OCTOBER 2006/ (3:00 PM) Local Time, Fort Belvoir, VA
INSTRUCTIONS NOTE: The provision entitled "Required Central Contractor Registration" applies to most solicitations. 1. If you are not submitting a response, complete the information in Blocks 9 through 11 and return to the issuing office in Block 4 unless a different return address is indicated in Block 7. 2. Offerors or quoters must include full, accurate, and complete information in their responses as required by this solicitation (including attachments). "Fill-ins" are provided on Standard Form 18, Standard Form 33, and other solicitation documents. Examine the entire solicitation carefully. The penalty for making false statements is prescribed in 18 U.S.C. 1001. 3. Offerors or quoters must plainly mark their responses with the Solicitation Number and the date and local time for bid opening or receipt of proposals that is in the solicitation document. 4. Information regarding the timeliness of response is addressed in the provision of this solicitation entitled either "Late Submissions, Modifications, and Withdrawals of Bids," or "Instructions to Offerors – Competitive Acquisition."		
4. ISSUING OFFICE <i>(Complete mailing address, including ZIP Code)</i> ATTN: DESC-PEA Defense Energy Support Center 8725 John J. Kingman Road, Suite 4950 Fort Belvoir, VA 22060-6220	5. ITEMS TO BE PURCHASED <i>(Brief description)</i> Distillates and Gasoline for the Federal Emergency Management Agency (FEMA) Region I, II & III that includes the following Mid-Atlantic and Northeast States: Region I - (Massachusetts, Maine, New Hampshire and Connecticut) Region II (New York, New Jersey including Puerto Rico & The US Virgin Islands) Region III (Pennsylvania, Delaware, Maryland and West Virginia)	
6. PROCUREMENT INFORMATION <i>(X and complete as applicable.)</i>		
<input checked="" type="checkbox"/>	a. THIS PROCUREMENT IS UNRESTRICTED.	
<input type="checkbox"/>	b. THIS PROCUREMENT IS % SET-ASIDE FOR SMALL BUSINESS. THE APPLICABLE NAICS CODE IS:	
<input type="checkbox"/>	c. THIS PROCUREMENT IS % SET-ASIDE FOR HUB ZONE CONCERNS. THE APPLICABLE NAICS CODE IS:	
<input type="checkbox"/>	d. THIS PROCUREMENT IS RESTRICTED TO FIRMS ELIGIBLE UNDER SECTION 8(a) OF THE SMALL BUSINESS ACT.	
7. ADDITIONAL INFORMATION: The SPECIAL NOTES on pages (2 - 5) of this DD FORM 1707 provides information that warrants attention prior to preparation of your proposal. Address proposals to: ATTN: DESC-PEA/GROUND FUEL I TEAM DESC-PEA: GLORIA EDMONDS / TIFFANY WILSON 8725 JOHN J. KINGMAN RD. SUITE 4950 FORT BELVOIR, VA 22060-6222		
8. POINT OF CONTACT FOR INFORMATION		
a. NAME <i>(Last, First, Middle Initial)</i> EDMONDS, GLORIA AND WILSON, TIFFANY		b. ADDRESS <i>(Include ZIP Code)</i> ATTN: DESC-PEA, Room 49/TIFFANY WILSON & GLORIA EDMONDS Defense Energy Support Center, 8725 John J. Kingman Road Suite 3928, Fort Belvoir, VA 22060-6222 VERIFICATION #: 703-767-9529
c. TELEPHONE NUMBER <i>(Include Area Code and Extension)</i> 703 767-9519 (Gloria Edmonds) 703 767-9510 (Tiffany Wilson)	d. E-MAIL ADDRESS gloria.edmonds@dla.mil tiffany.wilson@dla.mil	
9. REASONS FOR NO RESPONSE <i>(X all that apply)</i>		
<input type="checkbox"/> a. CANNOT COMPLY WITH SPECIFICATIONS <input type="checkbox"/> b. UNABLE TO IDENTIFY THE ITEMS(S) <input type="checkbox"/> c. CANNOT MEET DELIVERY REQUIREMENT		<input type="checkbox"/> d. DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED <input type="checkbox"/> e. OTHER
10. MAILING LIST INFORMATION <i>(X one)</i> WE <input type="checkbox"/> DO <input type="checkbox"/> DO NOT DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE INVOLVED.		
11a. COMPANY NAME	b. ADDRESS	
c. ACTION OFFICER		
(1) TYPED OR PRINTED NAME <i>(Last, First, Middle Initial)</i>	(2) TITLE	
(3) SIGNATURE		(4) DATE SIGNED (YYYYMMDD)

A. **CLOSING DATE:** Offers must be received by Monday, October 16, 2006, 3:00 PM Eastern Time (ET). Please reference Clause L2.05-5, INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S), paragraph (g) (2). PLEASE INCLUDE YOUR E-MAIL ADDRESS AND COMPANY WEB SITE ADDRESS (IF APPLICABLE) WITH YOUR OFFER.

B. **PERIOD FOR ACCEPTANCE OF OFFERS:** Pursuant to paragraph (e) of Clause L2.05 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S) (DESC JAN 2004). While the Government intends to evaluate offers in accordance with the M72.02.100 clause and award a contract with discussions, it reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. Therefore, those participating are advised to submit their best prices with their initial offer. If the Contracting Officer determines that negotiations are necessary, the Government will then evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range.

C. **AWARD WITHOUT DISCUSSIONS:** Offerors are direct to paragraph (m) of Clause L2.05-5 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S) (DESC JAN 2004). While the Government intends to evaluate offers in accordance with the M72.02.100 clause and award a contract without discussions, it reserves the right to conduct discussions if later determined by the Contracting Officer. Therefore, **those participating are advised to submit their best prices with their initial offer.** If the Contracting Officer determines the negotiations are necessary, the Government will evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range.

D. **FACSIMILE OFFERS:** Facsimile submission offers for this solicitation are acceptable. Reference Clause L2.11-3, FACSIMILE PROPOSALS – COMMERCIAL ITEMS. Please complete and submit the Offer Submission Package (OSP) in its entirety as your offer. Please submit all offer prices on the Price Data Sheet(s), which are included in the OSP. A completed OSP includes the Standard Form 1449 (SF1449), Certifications and Representations (Fill-in clauses), appropriate Price Data Sheet(s), Contractor Performance Data Sheet, and Socioeconomic Commitment Evaluation Sheet. ALL OFFERORS MUST BE SIGNED (Block 30 of SF1449). The DESC-P facsimile number is (703) 767-8506.

E. **TAXES:** Applicability of various Federal, State and Local taxes is governed by the following clauses:
128.01 FEDERAL, STATE, AND LOCAL TAXES (DESC AUG 2003) (DEVIATION)
128.02-2 FEDERAL, STATE AND LOCAL TAXES AND FEES (DESC FEB 2006)

PLEASE NOTE: Offerors are responsible for ensuring that all applicable state and local taxes and/or fees, that the Government is not exempted from paying, are included in or listed separately from their offer prices, as appropriate. To view the current **UNITED STATES TAX COMPILATION** on the DESC homepage, please click on "Doing Business with DESC" at <http://www.desc.dla.mil>. The taxes addressed in this listing are guide and the accuracy is not guaranteed. The offer is responsible for confirming the applicability of tax and tax rates with the state or local tax authority in question.

(1) **Do Not include Federal Excise Tax (FET) in your offer price(s).** Include the FET as a separate line item on the Contractor's invoice.

(2) **Include all State and Local Taxes and/or Fees including the Federal Leaking Underground Storage Tax (L.U.S.T.) and the Federal Oil Spill Liability Fund Tax in your offer price(s).** Additionally, include state and local environment, oil spill taxes, and inspection fees in your offer prices, unless an exemption applies.

F. **ENVIRONMENTAL REQUIREMENTS**: Please not Clause I186.100 PROTECTION OF GOVERNMENT PROPERTY AND SPILL PREVENTION. Compliance is applicable to all items included in your offer and throughout the life of any resulting contracts from the RFP.

G. **SECURITY CONSIDERATIONS**: Please review all delivery narratives for specific information about security requirements. Offerors should consider restrictive delivery hours and days, required documentation and/or clearances, and wait times to enter facilities when submitting offer prices for this solicitation.

H. **CERTIFICATIONS**: Please complete and submit the forms contained in the Offer Submission Package. A fully executed Offer Submission Package must be submitted prior to revise proposal revisions.

I. **LINE ITEM NARRATIVES**: See Clause B1.01.100 for a revised schedule.

J. **ECONOMIC PRICE ADJUSTMENT & BASE REFERENCE**: Unless otherwise noted, the Base Reference Date for this solicitation is **18 SEP 2006**. The escalator Base Reference Publications are identified under clause B19.19, ECONOMIC PRICE ADJUSTMENT. These references have been selected by DESC. Contract prices will change daily based upon changes in the reference publications; price changes are not based upon product cost. Please review this clause carefully. Any proposed exception to this clause must be submitted with the initial offer. Additionally, please review clause M19.08 for Evaluation of Uncommon Escalators if an exception is taken to the suggested escalator. Lastly, DESC downloads the Electronic Versions of Platts, OPIS and AXIS. Occasionally a slight discrepancy may be noted between the prices on the Electronic Version and the printed (hard copy) version. In such an event, the prices posted in the Electronic Version shall prevail.

K. **AMENDMENTS**: Offerors are reminded to check the DESC homepage (www.desc.dla.mil) and/or FEDBIZOPPS (www.fedbizopps.gov) for any amendments for Solicitation **SP0600-06-R-0224**. Bidders must acknowledge receipt of any and all amendments to this solicitation by signing and returning the amendment with the proposal.

L. **BIDDER CODE, CAGE CODE, AND DUNS NUMBER**: Please remember to furnish Bidder Code, CAGE Code and DUNS Number, Along with your company's phone and fax numbers, email address in block 17a of the Standard Form 1449 (SF1449). If you have a current Government contract and do not know what the CAGE Code is, please contact Ms. Carlyn Johnson at 703-767-7367. If you have not been assigned a CAGE Code, insert the word "NONE" in the block.

M. **SMALL BUSINESS POINT OF CONTACT**: Please direct any questions regarding Small and Small Disadvantaged Businesses should be directed to Mrs. Kathy S. Williams, Small Business Director at (800) 523-5601 or (703) 767-9465.

N. **BEST OVERALL VALUE**: Please be advised the Government will be awarding contracts to the responsible offeror(s) that represent the "Best Overall Value." In addition to a readiness plan, the Government will evaluate each offeror's response and sustainment plan, record of past performance, and the offeror's socioeconomic commitment. All offerors are required to submit a technical proposal and to submit a written socioeconomic plan. For more information, reference the following clauses **L2.01-1.100 PROPOSAL PREPARATION INSTRUCTIONS (FEMA) (DESC APR 2006)** and **M72.02.100 EVALUATION FACTORS FOR BEST OVERALL VALUE (FEMA)**.

O. EXCLUDED PARTIES: Any contract awarded to an offer who, at the time of award is suspended, ineligible, or debarred from receipt of a contractor with U.S. Government agencies, or in receipt of a notice of proposed debarment from and U.S. Government agency, is voidable at the option of the Government.

P. EMERGENCY POINT OF CONTACT: DESC contact point/telephone number for emergency situations during after-duty hours is: DESC OPERATIONS CENTER Telephone Number: (703) 767-8420.

Q. PRIMARY SOLICITATION POINT OF CONTACT: It is the offeror's responsibility to review all of the terms and conditions of the solicitation in their entirety. For clarification, explanation and additional information please contact:

Ms. Tiffany Wilson, Contract Specialist at 703-[767-9510](tel:767-9510)/tiffany.wilson@dla.mil, or
Ms. Gloria Edmonds, Contract Specialist at 703-[767-9519](tel:767-9519)/ www.gloria.edmonds@dla.mil or
Mr. Eric Moore, Contracting Officer at (703) [767-9529](tel:767-9529)/eric.moore@dla.mil.

R. CONTRACT TYPE: Contracts awarded as a result of this solicitation will be "REQUIREMENTS – TYPE FIXED PRICE WITH ECONOMIC PRICE ADJUSTMENT" CONTRACT. See clause I84.

S. COMPETITIVE RANGE: Any offer determined to be outside the "Competitive Range" for this procurement will not be included in negotiations. Each initial offer should be submitted in good faith with the most favorable terms, from a price and technical standpoint. Please see clause L2.05-4.

T. CENTRAL CONTRACTOR REGISTRATION (CCR): Contractors must be registered in the Department of Defense (DoD) CCR database prior to the award of a contract for solicitation issued after May 31, 1998. The CCR is a central repository of trading partner information about firms qualified to do business with the Federal Government. Contractors register on a one-time basis and confirm on an annual basis that their CCF registration is completed and accurate. Contractors can register one of three ways:

1. Through the internet/World Wide Web (WWW) at: <http://www.ccr.gov>
2. Through a Value Added Network provider by way of an electronic Transaction known as an "838 Trading Partner Profile."
3. By mail or facsimile by contacting the CCR Registration Assistance Center at 1-888-277-2423 for an application or by downloading the form from: <http://www.fecrc.com/whatsnew/ccrregist.html>
4. This does not apply to foreign contractors. However, DESC encourages all offerors to register in the CCR and to participate in Electronic Funds Transfer (EFT), as this will streamline the payment process and result in faster payment.